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**RUTGERS**  
Continuing Studies

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## Visiting Students



*Expect a **Challenge...**  
Experience the **Difference***

[visiting.rutgers.edu](http://visiting.rutgers.edu)



## Who Are Rutgers - **Visiting Students**?

The Office for Visiting Students at Rutgers Continuing Studies offers motivated individuals an opportunity to challenge and enrich their intellect, gain valuable knowledge and skills, and “try on” the college academic experience on a non-degree basis at Rutgers University during the academic year.

**Visiting Students** can be working professionals, college graduates and non-graduates, high school students and current students at other institutions—anyone interested in academic enrichment.

They may enroll in undergraduate and graduate-level college courses, online and in the classroom, on all three main campuses and satellite facilities throughout the state, across multiple disciplines .

**Visiting Students** study with Rutgers undergraduate and graduate students. They enjoy access to University resources, including libraries and computer centers.

**Please note:** Due to the high demand of mathematics, sciences, English and computer science courses, visiting students are not eligible to register for courses under these disciplines, or any of the following professional schools: School of Engineering, Rutgers Business School, Ernest Mario School of Pharmacy, Rutgers Biomedical and Health Sciences, Graduate School of Management, and School of Law. Additionally, special permission can not be granted for closed sections.



## Visiting Students

...are welcome to study on a non-degree basis during the academic year. Courses are open to...

- Undergraduate Students
- Graduate Students
- Professionals seeking a career change or degree advancement
- Certificate Programs
- Interested community members
- High School students (with qualifying academic records; restrictions may apply)

\*Alumni should contact the dean's office of their alma mater regarding re-enrollment process.

## How can I register?

Visiting students are required to submit an application for review for each semester of interest (fall/spring) via our online application.

Visiting Students...

- Submit their application\*, upload relevant documentation (e.g., transcripts), provide a list of potential courses of interest, and pay a non-refundable \$25 application fee.
- Are registered by a DoCS—Visiting Student Office representative **after** their application and documents are reviewed, they are approved for admission, and their course selections are determined available.
- Will be contacted via email with RUID (Rutgers University ID number), PAC (Personal Access Code), and final course schedule.
- Will be directed to make payment on their term bill once their application has been approved.

For more information, please visit our website:

**visiting.rutgers.edu**

Or you may contact us at 732.932.7922

\*visiting students who wish to return in future semesters, will need to complete an application for each term they wish to attend.

## Academic Standards

Students registering through Rutgers Continuing Studies have been welcomed into the Rutgers University community and are therefore subject to the same academic policies and financial obligations as matriculating students. To view the policies on Academic Integrity you may visit: [academicintegrity.rutgers.edu](http://academicintegrity.rutgers.edu).

## Can I register for any course?

We would like to be able to offer each student the opportunity to advance their education or career path. However, due to the high demand of certain fields of study, visiting students are not eligible to register for courses under the **sciences, mathematics, computer science, or English**. Additionally, because some of our professional schools specialize in particular fields of study, visiting students may not register for any courses offered by the following schools:

- School of Engineering
- Rutgers Business School
- Ernest Mario School of Pharmacy
- Rutgers Biomedical and Health Sciences
- Graduate School of Management
- School of Law

## Are there any other restrictions?

Visiting students will also be required to be in good academic standing (2.0 GPA or better), and can only register for a maximum of 6 credits per semester, 12 credits overall (the duration of their visiting student experience).

**Disclaimer:** Registration for courses at Rutgers University as a Visiting Student in no way guarantees admission to a degree program at the University. Subsequent transferability of courses to a degree program either at Rutgers or elsewhere is determined solely by the degree program from the home academic institution. Visiting students matriculating at other colleges should have their course selections approved by their home institution prior to registration to insure credit transfer.

## Is there anything else I need to know?

### Special Permission numbers

Some of our courses have a high demand and our matriculating students will need to have sufficient seats. As such, visiting students are not eligible to register for any closed sections, and special permission can not be granted.

### Prerequisites

Visiting students are required to meet all prerequisites. If you have already completed the necessary course work to meet the requirements for the course at Rutgers, our office will need a copy of your most recent transcripts, and any other relevant documents; this will assist us in the prerequisite review process.

### Advising

Normally, visiting students are already affiliated with another institution and have been advised as to which course(s) are best. However, in some instances, visiting students who do not have a home institution may schedule an appointment to meet with a University Community College representative for assistance. You may visit our website for contact information.



Registration Dates

Two Weeks Before Semester Begins