

Office for Visiting Students
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RUTGERS
Continuing Studies

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Visiting Students



*Helping students **continue** their studies!*

visiting.rutgers.edu



Who Are Rutgers - **Visiting Students**?

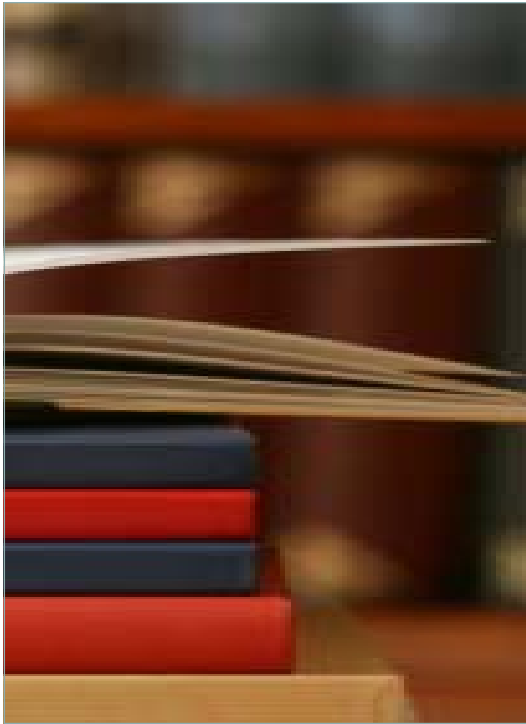
The Office for Visiting Students at Rutgers Continuing Studies offers motivated individuals an opportunity to challenge and enrich their intellect, gain valuable knowledge and skills, and “try on” the college academic experience on a non-degree basis at Rutgers University during the academic year.

Visiting Students can be working professionals, college graduates and non-graduates, high school students and current students at other institutions—anyone interested in academic enrichment.

They may enroll in undergraduate and graduate-level college courses, online and in the classroom, on all three main campuses and satellite facilities throughout the state, across multiple disciplines .

Visiting Students study with Rutgers undergraduate and graduate students. They enjoy access to University resources, including libraries and computer centers.

Please note: Due to the high demand of mathematics, sciences, English and computer science courses, visiting students are not eligible to register for courses under these disciplines, or any of the following professional schools: School of Engineering, Rutgers Business School, Ernest Mario School of Pharmacy, Rutgers Biomedical and Health Sciences, Graduate School of Management, and School of Law. Additionally, special permission can not be granted for closed sections.



Visiting Students

...are welcome to study on a non-degree basis during the academic year. Some of our students are...

- Completing a Certificate Program
- Professionals seeking credits for career advancement and employment
- High School students

How can we assist?

Visiting students register for a variety of courses, as well as enroll in certificate programs.

Our office will assist departments with...

- Visiting Student admissions process - transcript/document review process
- Prerequisite eligibility
- Special Permission number requests
- Student Registration

We can also list special courses on our website, generating interest in new and exciting programs!

We can facilitate your Certificate programs...

The Office of Visiting Students can assist academic programs with the registration process for students who are not affiliated with the university, but are interested in earning a certificate through your program.

For more information, please contact us at 732.932.7922

Fall registration Dates
 (Registration Processed by Visiting Student Office)
 August 18—31, 2015

So, how do visiting students register?

Visiting students are required to submit an application for review for either the fall or spring terms via our online application: visiting.rutgers.edu

Visiting Students...

- Submit their application*, upload relevant documentation (e.g., transcripts), provide a list of potential courses of interest, and pay a non-refundable \$25 application fee.
- Applications are reviewed, and if approved, registered by a DoCS—Visiting Student Office representative, for approved courses only.
- Will be directed to make payment on their term bill once their application has been approved.

*visiting students who wish to return in future semesters, will need to complete an application for each term they wish to attend.

visiting.rutgers.edu

Disclaimer: Registration for courses at Rutgers University as a Visiting Student in no way guarantees admission to a degree program at the University. Subsequent transferability of courses to a degree program either at Rutgers or elsewhere is determined solely by the degree program from the home academic institution. Visiting students matriculating at other colleges should have their course selections approved by their home institution prior to registration to insure credit transfer.

Is there anything else I need to know?

Special Permission numbers

We understand the high demand that some of your courses have, and the need to have sufficient seats available for RU students. As such, our office will contact you for special permission numbers for visiting students, as needed.

Prerequisites

Visiting students from other institutions may have already completed the necessary course work to meet the requirements for classes at Rutgers. Our staff will review visiting student transcripts, making sure they have completed prerequisites.

Advising

Normally, visiting students are already affiliated with another institution and have already been advised as to which course(s) are best for them. However, in some instances, visiting students who do not have a home institution may schedule an appointment to meet with a University Community College representative for assistance.

